



Brooks Hill PTA

General Meeting Minutes

[Brooks Hill PTA 2021-2022](#)

[Board Members](#)

Janelle Enser: Co-President
Lisa Turner: Co-President
Rachel Rayburn: Vice President
Lindsey Schwartz: Treasurer
Theresa Cline: Secretary

Brooks Hill School PTA Meeting Minutes

April 5, 2022

6:30pm - Brooks Hill School Library

Next Meeting: May 10, 2022

Attendees:

Meredith Klus, Stacie Miller, Brett Provenzano, Janelle Enser, Lisa Turner, Rachel Rayburn, Lindsey Schwartz, Theresa Cline, Rachel Weisner, Lisa Christensen, Elizabeth Brandt, Melissa Kreso, Amy Tome, Kristi Mitchell, Brianne and Anthony Noto, Tina Tandoi, Jackie McKenna

Quorum established at 6:36 PM

1. Call to Order/Welcome and Introductions

Call to order at 6:37 PM by Janelle Enser

2. Approval of prior PTA Meeting Minutes

Minutes from the last meeting were provided and reviewed and approved as written.

3. Nominating Committee for 2022-23 PTA Board and Vote

At the previous meeting Amy Tome, Chair of the Nominating Committee read the official nominating committee report and shared their recommendations for officers for the 2022-2023 school year. Floor nominations were accepted until two days before our April meeting and none were received. A vote was conducted by paid PTA members in attendance and all nominees were elected.

Recommended for 2022-23 board:

Lisa Turner and Rachel Rayburn for Co-Presidents

Lindsey Schwartz for Vice President

Rachel Weisner for Treasurer

Theresa Cline for Secretary

15 votes 'YES' for Board Elections/Nominations Confirmed

0 votes 'No'

0 votes 'Abstain'

4. Report of Officers

Treasurer's Report: Lindsey Schwartz

Only reporting in February this month, as our March statement is not yet available.

We ended February with \$38,391.07 in the checking account, \$4,859.78 in the savings account, and a PayPal balance of \$16.40. Activity for the month included our payment for the Fall Fun Fair shuttle from Minerva to Brooks Hill. Income included 2 memberships and a payout from Box Tops for Education.

Reminder: All event coordinators should receive an email from the Treasurer explaining the budget for your event, the reimbursement process and other pertinent information. If you are a coordinator and have not received an email, please request one from Lindsey Schwartz at ltmschwartz@gmail.com.

We will vote on next year's budget at the last meeting in May.

Teacher & Staff Appreciation Luncheon:

Thank you to Sarah Mayne for coordinating

Lunch catered by Spinellis, popcorn Charlies did the favors

Thanks to the families who donated for the raffle, we had over 100 gifts

Vice President's Report: Rachel Rayburn

Membership:

We had 2 new members join in February, and an additional 4 in March. Membership registration is open through the end of the school year, and is a great resource for helping students find their friends' contact information even if they are in another class.

Teacher & Staff Appreciation Luncheon Thank you notes:

We received Thank You notes from several staff members thanking us for the Staff Appreciation Luncheon and Raffle from Kris Abbott, Susan Reindel, Mrs. Ciminello, Betsy Cannon, Mrs. Herendeen and Doreen Dinardo. Thank you again, Lindsey Schwartz and Sarah Mayne for making this such a special event for all Brooks Hill staff members!

Memory Book Report:

The 5th grade memory book is on track for printing in plenty of time for Final Thrill. Surveys and materials for personalizing the book were sent out to all 5th grade classrooms, and many responses have been received. Photos have been rolling in from parents, and we have used the Yearbook dropbox account to gather photos from kindergarten and up to fill the photo pages. If you are a 5th grade parent and have not yet sent in your 3 photos, be sure to do so. Photos, or any questions, should be sent to brookshillmemorybook@gmail.com

Yearbook report:

Many pages are completed in the yearbook, but we are still accepting photos from parents and staff members and do replace photos as they come in if we like them better than what we have! Photos can be sent to brookshillphoto@gmail.com and should be labeled with the name of the student's teacher. We are on track to submit page proofs to Mrs. Klus and Mrs. Miller in plenty of time for our printing deadline

5. Principal's Report: Mrs. Klus

STEAM Faire was a really great event and felt like true normalcy was returning

Most importantly the kids really enjoyed themselves

A huge shout out to Curtis and Scott for organizing the event

Teacher & Staff Appreciation Luncheon was an amazing success

A huge thank you on behalf of the whole staff, it is so nice to have a break during such a busy time of year

This event is so simple yet so special - the time together and being catered to by the PTA made everyone feel very appreciated

Friday, April 8th there is no school, this day is an opportunity for great training for the teachers

Wednesday, April 13th is the K-2 open house

Not staggering the times for this open house

Suggestion that informational flyer be updated to make it more clear that students are meant to be at the open house with family

Finished make up testing for all students

Math testing begins for grades 3, 4 and 5 after spring break

ENL students test throughout the month of April and into May as this is structured differently

4th graders take one last science test - around the last week of May (Memorial Day)

Science is about a mix of topics, kids generally do very well

Next year science testing will be phased out and replaced with Social Studies as per the state

6. Report of Coordinators

Fun Run, May 13th (rain date May 16th)

The Fun Run is a two-week program that kicks off on May 2nd. Students register on mybooster.com and receive pledges for running laps on the event day. Last year we raised over \$35,000 for the school and hope to exceed that this year! Students watch motivational videos every day from student athletes around the world and it concludes with a fun filled day outside complete with music and friends! All students will receive a free Brooks Hill T-shirt courtesy of our event sponsors. This year we were able to collect enough in sponsor support to pay for all student t-shirts in full! The Fun Run is our main fundraiser of the year, and we rely on the success of the program to fund everything we support for our students. For example, this year we used the funds to purchase a GAGA pit for the playground, increase budgets for key events such as the STEAM fair, provide \$10 book vouchers for students in need to use at our Book Fair, financially support the classroom teachers affected by the fire in the beginning of the year, and run our most loved Fall Fun Fair at cost. Additionally, the PTA supports our teachers and staff during Teacher Appreciation Week and provides a luncheon and gift raffle for all staff to enjoy. We offer PTA educational grants to teachers to fund creative activities for their classrooms as well as support students in all grade levels with numerous events throughout the year. We are seeking many volunteers to help us during the day. As a reminder the event isn't open to spectators so the only way to be involved is to volunteer! Information will be released soon with specific timing and the schedule for the day. If you are interested in volunteering, please reach out to me, turner.lisag@gmail.com

International Day, May 20th

Lisa Christianson:

Need 5 continent coordinators, we have 4 so need one more or some assistants to help - activities and games

We have great resources for planning, need volunteers to be creative in figuring out activities, favors, etc. - it is like planning a birthday party in some ways

The planning committee will start meeting next week

Please email Lisa Christensen if interested in helping out and we will have volunteer sign up on Membership Toolkit soon

Question for Admin: we have so many ENL students, have they lived in some of those countries

Can we incorporate that? We would like to get input to be sure when they visit a presentation for their country that is accurate and appropriate

A: Yes, we can discuss this, a very good idea

Only volunteers can be present day of the event

Q: Can grandparents volunteer

A: Yes

Colonial Day, June 3rd

Janelle coordinating with the Genesee Country and Museum and their movable museum program

The event will be organized through 5 different stations in classrooms

Need volunteers, will be available for sign up in Membership Toolkit soon

Do not need soup cans, the museum is bringing in supplies

Need supplies for the paper cutting activity

Final Thrill

Alexa Schwartzbeck and Michelle Wagner are coordinating this year's event to be held after school on Friday, June 10th. The fifth grade will be split roughly in half and will rotate between carnival and yard games/snacks on the field and laser tag in the gym. The kids will then all gather together in the cafeteria for a DJ, dinner and dessert and the presentation of their memory books and "moving up" gifts. We will soon be soliciting donations for raffle prizes (novelties, gift cards—Amazon, ice cream shop, etc., and small experiences (SeaBreeze, Red Wings, pottery painting), etc. We will populate the PTA website shortly with volunteer opportunities. Some jobs can be done at home prior to the event and volunteers will also be necessary at the event to set-up and decorate, run games, serve food and help clean up at the end of the evening. Please note, no one is permitted to attend this event unless there in a volunteer capacity. If you have any questions, please contact Alexa Schwartzbeck at aschwartzbeck@gmail.com or Michelle Wagner at mrwagner44@gmail.com.

Q: Is this an after school event?

A: Yes

7. Welcome and Report of Superintendent, Brett Provenzanos

Going on years as superintendent for Fairport

We are doing better for our kids, but what a couple of challenging years

Excited about the budget and next year as we are re-mapping the master schedule in K-5 kids

Planning for more enrichment - all students will have humanities, etc.

Modules will be created this summer to allow all kids to experience the enrichment piece

Students will have an activity period to do performing arts and other things that are currently only offered outside of school hours

The Wonderlab has been tough to open because of COVID and we need to start to use the space and put it to better use

Health was added this year as a regular elective, in Fairport we take Health (mental health) education very seriously

We will also be adding in an activity period at the end of the day so students can further explore interests 3rd, 4th and 5th moving music ensembles into the day (band, choir and orchestra) takes down barriers

Other activity opportunities include art, physical organized movement activities, etc.

Will will also be adding 'what I need time' during the day, for example, needed intervention, embedding that into the master schedule

All buildings/schools are doing this so the district schools are equal opportunity

Mental health is a major priority for our students - how we interact and treat each other is key to a healthy school setting

Explicit instruction on how we need to act will be integrated into the learning

Councilor is here 2 ½ days a week now, with a counselor in place full time she will be able to get into every grade level and be more in touch with what the classrooms and individual students need

She will do lessons on on social emotional, restorative support for classes and teachers

Brett has a 6th grader at JP - the interactions and the effects of social media are real and we need to be clear about how we expect interactions to unfold

How to process internet/social in the school environment - this needs to be a real and prioritized discussion
Hope to do more parent nights - opportunities to bring in speakers to be prepared as to what to expect as the world changes

You can teach empathy and pause before you post but we need to do more to support our kids

We have a \$144M budget and we are so proud of the programs we offer

2.1% tax levy

This allows for us to put great efforts into our students whole education and extra curriculums

We offer 9 clubs now and 2 sessions - so it is really 18

We have over 100 clubs in our schools

K-2: the activity period will offer more opportunities for them to have purposeful play, that free form play

Our Math Program:

We adopted Math Expressions which is a research based program allowing instruction to be more standardized across the building

This is a fully adopted standard - across K-5 in the district

Has many resources for teachers, differentiation, intervention support, etc.

Brought in Kristin Larsen, a director and trainer to deploy and help the teachers continually learn

Superintendent day to spend time on this (April 8)

Math Expressions was rolled out during COVID but still saw great results

Q: What do you mean by great results?

A: Students pick up speed and growth, less need for interventions

Teachers send home the prescribed 'this is what your child will be learning' as a reference to help kids and parents to then support

Homework and remembering sheets - meant to help recall on older lesson

Math mat - dry erase board, need dry erase markers next year at school

Mat mats are used for students to work, show work and begin again

Q: Is IXL still going to be included for next year?

A: ELA is the worst to build a curriculum around and we never had a comprehensive program for this

We are going deep in LETRS training which digs into research as to how the brain learns to read and write

Teachers have been trained, K-2 and administration get training this Friday (April 8)

Next step, starting this year into next look for the best program for reading and writing

Facilities and projects are a separate budget

For facilities at Brooks Hill, we are getting secure vestibules

More excited about the academic reboot we have coming than facilities, etc.

Budget is geared toward to having a strategic plan: academic excellence and opportunity for all kids

110 electives at the high school - great opportunities, always part of what we've done

Dollars are spent there and what we want to do is spread this down to the K-5 schools: richer creative academics, getting 'what I need time', mental health, etc.

Current 4th grade class will be the first class to go to 9th grade at the High School instead of Minerva Deland

Another capital project - needs to be staging at the high school and prepare for this change at the school

Enrollment is flattening out for high school - we are 450, 460 right now

We will still use Minerva Deland, district office may move there and will keep space for good use for the students of our district

Q: Is there a centralized place for all Fairport school information, events and activities?

A: Trying to centralize for one stop shopping of all Fairport school information

Told we are in the endemic phase for COVID but we must know things can change at any time - we have more access to testing and K95s to keep our community safe

Right now have not heard that we are going to move backwards in terms of school schedule, rules or masking
Teachers being sick and subs is a still an issue

Budget numbers:

3.89% budget to budget

2.1% tax rate and tax levy

Class sizes are a point of pride, will continue on this path to keep classes on the smaller size

We have the best class sizes in the county - do expect they will bump up over time but we will try to keep them where they are

Hope to move all kids to cafeteria to open the gyms up next year

Q: Has the last day of school been decided

A: Maybe June 23 or 24

8. Announcements and Adjournment

First day of school supplies - store launched already have 54 orders

Had a call with the representative - flyers and yard signs are being delivered here to Stacie Miller's attention

Flyers will go out to every student in a backpacks soon

Communicated that there will be no supply chain issues and staff to pack

Deadline for orders is July 1st, to be confirmed

Meredith to include link in Parent Square as well to get the word out beyond the PTA Facebook page

Will send link to incoming K group as well once registration is near full

This is not a fundraiser, no mark up

Motion to close meeting: 8:11 PM Janelle Enser, second motion to close by Elizabeth Brandt